



# Child Care Planning Council

San Luis Obispo County

805A Fiero Lane, San Luis Obispo, CA 93401 • (805) 782-4723 • www.sanluischildcare.org

## Executive Committee Meeting

December 7, 2015 2:00 – 4:00 pm

CAPSLO Child Care Resource Connection Board Room  
805A Fiero Lane, San Luis Obispo, CA 93401

### MINUTES

#### Members Present:

Nancy Norton

Mika Buchanan

Sheri Wilson

**Liaisons:** Joan Limov

**Staff:** Raechelle Bowlay-Sutton  
Kayla Benado

#### Absent:

Don Norton (excused)

Maddy Quaglino (excused)

Meeting called to order by Chair, Nancy Norton at 2:07 pm with welcome and introductions.

#### CONSENT AGENDA

Motion to approve consent agenda including adoption of the agenda and October 26, 2015 minutes made by Sheri Wilson, seconded by Mika Buchanan and passed unanimously.

#### PUBLIC COMMENT and COUNCIL MEMBER ANNOUNCEMENTS

##### **Raechelle Bowlay-Sutton**

Board of Supervisors meeting tomorrow, December 8<sup>th</sup>, 2015 to celebrate CAPSLO's 50<sup>th</sup> anniversary as well as a presentation from First 5 San Luis Obispo. Flyers from First 5 dispersed.

#### BUDGET REVIEW FISCAL YEAR 2015-2016

Budget review through October presented by CAPSLO CFO, Joan Limov. Budget reports included in meeting materials.

Dept. 490—LCCPC: This contract is 35% spent, all is looking well.

Dept. 491 – AB212: This contract is 19% spent. Stipends will be dispersed once final applications and supporting documentation have been received. Letters of Intent were due November 30, 2015, Council Staff received 37 letters from prospective applicants, totaling a projected amount of \$23,900. Council staff looking into moving eligible teachers over to the California Transitional Kindergarten Stipend program to free up some funding for possible training opportunities. Joan Limov brings up concerns with paying stipends out too late in the year, affecting those who are furloughed and on unemployment. Council staff will look into paying out stipends to those who have completed the requirements early and re-evaluate this issue in forthcoming years.

Dept. 492 – CTKS: This contract is 0% spent. A total of 4 applicants were approved for the funding cycle ending October 30, 2015, totaling \$5,175, to be included on next budget review.

Dept. 493—Race to the Top: This contract is 44% spent. This is a truncated time frame and amount. Remaining funding on its way (\$7,000), should arrive any day in the mail.

Dept. 494 -- This contract is 3% spent. Currently operating on line of credit and waiting on check from CDE.

Dept. 495—Children’s Day in the Plaza: There is a balance of \$8,992 in Children’s Day Reserves. Projected expenses are reflected at \$12,737. Still best guess of budget, no current activity yet in planning stage.

Reserves – Balance is \$17,538. Hands-on Heroes sponsorship taken out in November in the amount of \$700 and will be reflected as such.

#### **PERSONNEL UPDATE**

Nancy Norton asks what the latest job posting is. Sheri Wilson confirms the current posting is for a Local Child Care Planning Council Specialist, as the Support Coach interviews were unsuccessful. Currently only two applications received. Nancy suggests changing the full-time position to two part-time positions in order to broaden pool of applicants. It is determined that the current job posting will remain open until January, interviews will be held, then the personnel plan will be revisited.

#### **QRIS UPDATE**

Race to the Top (RTT)—\$7000 will need to be spent by the end of December, check is in the mail and will be arriving any day. Coordinator will attend RTT Consortia meeting in Santa Barbara, CA on Thursday, December 10<sup>th</sup>.

CSPP QRIS Block Grant—Contract and MOU, still waiting on check from CDE.

First 5 CA IMPACT—Application date pushed back to January 25<sup>th</sup>, 2016.

#### **CRET-AB212 UPDATE**

Further discussion on list of applicants. Nancy Norton confirms name changes for 3 staff members. Council Staff will update accordingly. Those staff at QRIS sites who did not submit a Letter of Intent will be able to do so at the first Quality Counts Academy session. Council Coordinator presents alternative options for AB212 funding through professional development opportunities. May not be needed since many letters were received with the extending of deadline. Council Staff will move forward with determining eligibility. Committee prioritizes training options and decides Introduction to CLASS would be the first priority for Council to host. See meeting materials.

#### **CALIFORNIA TRANSITIONAL KINDERGARTEN STIPEND PROGRAM UPDATE**

Council Staff notes that all applicants were from single school district (San Luis Coastal). Committee discusses barriers to spreading the word on this funding opportunity. Council Staff will communicate further with school districts to get flyers approved in order to be dispersed to teachers’ mailboxes etc. Council Staff hopeful that future cycles will have an increase in applicants.

#### **CHILDREN’S DAY IN THE PLAZA**

Center for Family Strengthening has submitted their sponsor investment of \$500. First 5 will be submitting \$1000 for sponsorship as well. An email has been sent out to potential sponsors. Working on

incorporating many theme ideas into event and promo materials, including Olympics, Talk Read Sing Campaign, bike rodeo, skateboarding etc. Mika Buchanan suggests looking into Play60 organization to incorporate as well, as it goes along with the active theme.

**COUNCIL MEETING AGENDA**

The Council's first guest speaker of the year will speak at the January meeting on the topic of Mental/Behavioral Health. Council Staff will update agenda to include this presentation before any Council business begins in case the presenters do not want to stick around. Mika Buchanan motions to approve the January Council Agenda with the necessary changes, and Sheri Wilson seconds with unanimous approval from the Committee.

***CLOSED SESSION—PERSONNEL REVIEW***

**ADJOURNMENT**

Meeting adjourned at 3:41 pm.