



# Child Care Planning Council

San Luis Obispo County

3350 Education Drive, San Luis Obispo, CA 93405 • (805) 782-7370 • [www.sanluischildcare.org](http://www.sanluischildcare.org)

## Council Meeting

August 10, 2022 3:00 – 5:00 PM

Meeting Location (In Person with Zoom Option for Public Attendance):  
San Luis Obispo County Office of Education  
3350 Education Drive, San Luis Obispo, CA 93405

Zoom Meeting ID: 994 3024 1466

## MINUTES

### Members Present:

Melina Simonds	Lauren Handley
Katie Mervin	Jamie Sanbonmatsu
Lauren Thorne	Cherie Fields

### Members Present via Zoom:

Michelle Holm	Lisa Fraser
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### Guests:

Allison Biggers

### Staff:

Raechelle Bowlay	Nataly Renteria
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Meeting called to order by Chair, Jamie Sanbonmatsu at 3:12 PM with welcome and introductions.

- [Council Meeting Presentation](#)

### CONSENT AGENDA

Motion to approve consent agenda, including adoption of the [agenda](#) and [June 1, 2022 minutes](#) made by Cherie Fields, seconded by Melina Simonds. Upon putting the motion to a roll call vote, the results were:

ABSTAINED:	None
YES:	Melina Simonds, Katie Mervin, Lauren Thorne, Jamie Sanbonmatsu, Cherie Fields, Lauren Handley
NO:	None

Motion carried, results of the vote being: 6 yes, 0 no, and 0 abstentions.

### PUBLIC COMMENT

No public comments were received.

## **COUNCIL MEMBER ANNOUNCEMENTS & PROGRAM UPDATES**

### **Cherie Fields, San Luis Obispo County Public Health Department**

- Hiring process for nurses as well as a Program Manager for the Home Visiting Program
- Expanding COVID-19 vaccinations for the younger children. Immunization Clinics open by appointment (Paso Robles, San Luis Obispo, & Grover Beach).
- Public Health Department up in Paso Robles is moved into their new building over on 4th Street

### **Melina Simonds, Cuesta College**

- First opening day at Cuesta College is this Friday, August 11, 2022.
- Child Development Studies 205 was planned to be an in-person course, due to low enrollment the course has been switched to online. Course still has room for students to enroll.
- Cuesta College will have a Career in Teaching Event for students on August 30, 2022.
- Continue to stay up to date with the rollout of Universal Pre-K.

### **Katie Mervin, Cuesta College/San Luis Obispo County Office of Education**

- In the process of revitalizing Ticket2Teach

### **Lauren Thorne, San Luis Obispo County Office of Education**

- Role shifting from doing direct support for the early learning centers to now supporting everything universal preschool and early learning in the organization
- Katie Mervin has joined the department Educational Support Services for Ticket2Teach
- Shannon Pimentel has shifted from Raising A Reader to the Coordinator of Early Learning
- In the hiring process for Raising A Reader position; another position potentially coming for Universal Pre-K
- San Luis Obispo County Office of Education is now the agency of the SLO County Child Care Planning Council
- Added two state preschool classrooms; South County (Grover Beach) and North County (Paso Robles at Bauer)
- Enrollment is great

### **Lisa Fraser, Center for Family Strengthening**

- Continuing to provide administrative services for multiple prevention programs
- Parent Connection continues to thrive and able to provide free parent coaching services
  - <https://sloparents.org/>
- Link Family Resource Center has expanded into 12 family advocates serving elementary schools, middle schools, and high schools
- Hiring a Youth Mentor in partnership with County Office of Education and the Department of Social Services. Youth Mentor responsibilities is to work with foster and homeless youth.

### **Lauren Handley, Paso Robles Joint Unified School District**

- Figuring out UPK implementation details
- TK classrooms; fully enrolled

### **ADVOCACY UPDATE**

- LPC Contracts will be restored back to the 2011 contract amounts. The guidance was for us to double what our current contracts are, and the match will remain the same. For example, without including the 6.56% COLA, a medium county that received a contract for \$64,215 can expect it to be augmented to approximately \$128,430. The larger amount would be the amount you would use when you submit your fiscal plan to CDSS no later than September 18, 2022.

### **FIRST 5 SLO COMMISSION UPDATE**

- Commission Meeting: June 22, 2022
  - Next Meeting: Wednesday, September 28, 2022 3:00 – 5:30 PM
    - Agenda and location to be posted September 21st
    - Meeting are now back in-person
    - Possible zoom option for members of the public who can't appear in person
- [August Hands-On Hero: Central Coast Breastfeeding Coalition](#)
- Help Me Grow SLO County has experienced some recent staffing changes. As they recruit and hire new staff, they have begun receiving temporary support from two team members from Community Action Partnership of San Luis Obispo County (CAPSLO).
  - Marieke Van Beurden, M.Ed., Behavioral Health and Disabilities Coordinator
  - Kari Applegate, M. Ed., HMG Program Specialist
  - HMG Child Development Specialist (to be hired)

### **WE ARE THE CARE UPDATE**

- Task Force Meetings:
  - Cross-Sector Collaboration Task Force - Friday September 9th @ 10AM
  - Public Awareness Task Force - TBD
  - Power to the Profession Task Force - TBD
  - Local Government Engagement - TBD
  - Leadership - TBD

### **SHARED SERVICES ALLIANCES**

- Pilot Program currently being implemented; working with 12 programs at the moment
- Direct Support for Child Care Programs
  - Automated Software
  - Business Coaching
  - Affordable Insurance
  - Network
- Address Workforce Challenges
  - Professional Job Board
  - Substitute Pool
  - Compensation for peer support and leadership

### **COORDINATOR UPDATE – Raechelle Bowlay**

- Meetings:
  - Center-Based Teacher Networking
  - School Age Child Care Networking
  - We Are The Care
  - Home Visiting Community Advisory Board Meeting

- Help Me Grow Steering Committee
- Pacific Coast Association for the Education of Young Children (PCAAYC) Board Meeting
- Economic Development:
  - Atascadero Chamber of Commerce
    - Monthly Mixer
    - Board of Directors
      - Membership Committee
    - Diversity Council & Women in Business
- SLO County Commission on the Status of Women & Girls
  - National Association of Women’s Commissions Conference
- American Association of University Women
- Cal Poly Local Economic Development Committee
- Child Care Planning Council contact information has changed due to the fiscal agency transition:
  - Raechelle Bowlay, Planning Council Coordinator
    - [rbowlay@slocoe.org](mailto:rbowlay@slocoe.org)
    - (805) 782-7359
  - Nataly Renteria, Administrative Assistant III
    - [nrenteria@slocoe.org](mailto:nrenteria@slocoe.org)
    - (805) 782-7360
- County ARPA Implementation
  - MOU with Community Action Partnership of San Luis Obispo County (CAPSLO) Child Care Resource Connection (CCRC) to provide technical assistance
  - Launched phase 1 non-competitive business grants on Thursday, August 4th.
  - We have received 106 applications so far
    - 40 Small FCC
    - 48 Large FCC
    - 17 Preschool Centers
    - 1 Infant Center
  - Project Funding: \$344,750
- The Hunt Institute Upcoming Sessions
  - The State of America’s Child Care Industry
    - Tuesday, September 6th @ 2PM
    - [Register Here](#)
  - The Legacy of Latina Leadership in Early Childhood
    - Tuesday, October 4th @ 2PM
    - [Register Here](#)
  - Innovations in Family Child Care
    - Tuesday, November 1st @ 2PM
    - [Register Here](#)
  - 2022’s Big Wins for Little Kids
    - Monday, December 1st @ 2:30PM
    - [Register Here](#)

- The San Luis Obispo County Office of Education in partnership with Cuesta College, Hancock College, Hancock College, UMass Global, and Cal Poly is offering financial support to complete coursework, degrees, credentials, or training.
  - Hybrid information sessions on 9/19, 10/17 or 11/14 from 5:00 – 6:00 PM at the San Luis Obispo County Office of Education Main Office; 3350 Education Drive, San Luis Obispo or join online.
  - [Flyer](#)

### **COUNCIL STRUCTURE REVIEW & UPDATE PROPOSAL**

- Back in March when the Council Transition from CAPSLO over to the County Office of Education was approved, one of the last pieces was to review the Strategic Plan, Bylaws, and Policies and Procedures of the Planning Council. Below are the recommendations from Council Staff in terms of the Council Structure Review and Bylaws and Strategic Plan updates.
- Bylaws:
  - Update name to Early Care and Education Local Planning Council
  - Update mission statement to include ages 0-12
  - Update Fiscal Agency to San Luis Obispo County Office of Education
  - Up to 2-Year Chair Terms
  - Standing Committees: Advocacy, Workforce Development, Economic Development, Community Needs
- Strategic Plan:
  - Inclusion of Economic Development as a strategy for advancement
  - Alignment and update of activities (i.e. remove Hands On Heroes awards dinner)
  - Inclusion of We Are The Care efforts
- Member Benefits:
  - Industry updates and insights
  - Participate as a thought leader in the San Luis Obispo County Early Care and Education Field
  - Leadership Development Opportunities
    - Membership to affiliate professional organizations
    - Support attendance to professional development/conferences
    - Quarterly Professional Development Retreats
- Timeline for Changes:
  - August 2022:
    - Approval of Executive Committee, Council, and Partners
  - September/October 2022:
    - Approval of Superintendent of Schools and County Board of Supervisors
    - Committee Development
      - Membership Recruitment
      - Strategic Planning
  - November 2022:
    - Approval by CA Department of Social Services
    - Committee Membership and Plans presented to Council for approval
  - January 2023:
    - Early Care & Education Planning Council Launch & Open House
    - Committees officially start meeting

- 2022-2023 Meeting Calendar Updates: Executive Committee meets 9:00 – 11:00 AM on the first Wednesday of the month prior to Council meetings. Council meets 3:00 – 5:00 PM on the second Wednesday of the month. Standing Committees to meet the following Wednesdays of the month.
- Attachments:
  - [Bylaws Draft – Revised 8/3/2022](#)
  - [Strategic Planning 2016 – with 8/3/2022 recommendations](#)
  - [2022-2023 Council Meeting Schedule](#)

Motion to approve and move forward with the proposed changes and timeline made by Katie Mervin, seconded by Cherie Fields. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None  
 YES: Melina Simonds, Katie Mervin, Lauren Thorne, Jamie Sanbonmatsu, Cherie Fields, Lauren Handley  
 NO: None

Motion carried, results of the vote being: 6 yes, 0 no, and 0 abstentions.

**QUALITY COUNTS UPDATE**

- Update to QCC Plan:
  - B.2 Roles and Responsibilities
    - Local Planning Council housed at San Luis Obispo County Office of Education will fulfill all administration roles including fiscal lead, contract coordination, consortia coordination, hub lead, and common data file management
  - B3. Strengthen and/or Expand Partnerships
    - Expand partnerships by supporting programs affiliations with professional organizations and providing a stipend match for attendance to additional professional development and conferences opportunities. Affiliate professional organizations include, but are not limited to, the Association for the Education of Young Children (National, California Affiliate, and Pacific Coast Chapter), Every Child CA, Californians for Quality Early Learning (CQEL), etc.
- Save the Date:
  - Quality Counts Kick Off – Power of Play
  - Saturday, October 1, 2022
  - 10:00 AM – 12:00 PM
  - SLO Children’s Museum
  - [Flyer](#)

Motion to approve proposed updates to QCC Plan made by Cherie Fields, seconded by Lauren Thorne. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None  
 YES: Melina Simonds, Katie Mervin, Lauren Thorne, Jamie Sanbonmatsu, Cherie Fields, Lauren Handley  
 NO: None

Motion carried, results of the vote being: 6 yes, 0 no, and 0 abstentions.

**ADJOURNMENT**

The meeting adjourned at 4:43 PM.

The next Council meeting will be held on September 14, 2022 from 3:00-5:00 PM at San Luis Obispo County Office of Education, 3350 Education Drive, San Luis Obispo, CA.

Respectfully submitted,

*Nataly Renteria, Administrative Assistant  
SLO County Child Care Planning Council*