

SAN LUIS OBISPO COUNTY EARLY CARE & EDUCATION PLANNING COUNCIL

3350 Education Drive, San Luis Obispo, CA 93405 www.sanluischildcare.org ● info@sanluischildcare.org ● 805.782.7370

Executive Committee Meeting

September 6, 2023 9:00 – 11:00 AM

Meeting Location (In Person with Zoom Option for Public Attendance):

San Luis Obispo County Office of Education

3350 Education Drive, San Luis Obispo, CA 93405

Zoom Meeting ID: 981 3132 7627

MINUTES

Members Present:

Melina Simonds

Patty Clarkson Lauren Handley Jamie Sanbonmatsu Shana Paulson

Members Present via Zoom:

Mika Buchanan Katie Mervin

Liaisons:

Michael Specchierla

Staff:

Raechelle Bowlay Nataly Renteria Riley McNulty Daniela Bernal

Meeting called to order by Council Chair, Jamie Sanbonmatsu, at 9:00 AM with welcome and introductions.

• Executive Meeting Presentation

CONSENT AGENDA

Motion to approve consent agenda, including adoption of the <u>agenda</u> and <u>August 2, 2023 minutes</u>, made by Patty Clarkson, seconded by Jamie Sanbonmatsu. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: Shana Paulson, Mika Buchanan

YES: Jamie Sanbonmatsu, Patty Clarkson, Katie Mervin

NO: None

Motion carried, results of the vote being: 3 yes, 0 no, and 2 abstentions.

PUBLIC COMMENT & COUNCIL MEMBER ANNOUNCEMENTS

Shana Paulson, Community Action Partnership of San Luis Obispo County

- Community Action Partnership (CAPSLO) and Help Me Grow (HMG) are hosting a free open house.
 - Paso Robles Family Resource Center Open House
 - Wednesday, September 27, 2023 3:00 5:00PM
 - 704 Spring Street, Paso Robles
- Hosting another event on October 28th geared more towards families and child care programs; invitation to follow.
- Mika Buchanan and her team sent out over 1 Million Dollars to child care programs in our county that served children during the month of April 2022 and also completed the ARPA Survey.
- Toy and resource lending library will be launching online soon.

BUDGET REVIEW

Department budgets presented by LPC Coordinator, Raechelle Bowlay. Budget presentation included in meeting materials.

- Recently closed out budgets due to our infrastructure challenge. Closed grants manually at the beginning of August with Fiscal Services Director, Melissa Abbey.
- Working on the full budget development for the year.

COORDINATOR & QUALITY COUNTS UPDATE – Raechelle Bowlay

- We Are the Care Town Hall
 - o Tentatively scheduled for January 2024; save the date coming soon
 - Council Committee Updates
 - Advocacy
 - Economic Development ARPA Child Care Expansion Grants
 - Community Needs Needs Assessment
 - Workforce Development
 - Family Friendly Workplace Practices
 - Looking Ahead
- Pacific Coast Chapter Mix
 - o Thursday, October 12, 2023 5:30 7:30PM at Changala Winery, Paso Robles
- Early Childhood Educator Retreat took place on Saturday, August 26, 2023 at Cal Poly University Swanson Center of Effort Conference Hall.
 - Keynote Speaker Julie Nicholson
 - o 109 Registered
 - o 73 Bonus Stipend Awardees
- Retention Stipend in order to be eligible for the BONUS Stipend, you must participate in the following:
 - Attend ONE in-person Seminar (Light Dinner Included)
 - Participate in the presentation of Quality Counts
 - Complete and turn-in paperwork for the Stipend (must be reviewed in person; this stipend is NOT processed electronically)
 - **No professional Development Hours are given for this time **
 - Additional Bonus Stipend Sessions:

- September 7th (Atascadero) 33 applicants
- September 11th (SLO) 70 applicants
- Secondary retreat for the Spanish speaking family child care providers
 - o Saturday, September 16, 2023 | Sycamore Mineral Springs Resort & Spa
- In the process of hiring two .75 FTE Quality Counts Coordinator

COMMITTEE UPDATES

- Workforce Development Subcommittee: Supporting issues that affect the early care and education workforce including talent pipeline, professional development and career pathways.
 - o Committee Chair: Katie Mervin, Melina Simonds, & Patty Clarkson
 - o Priorities:
 - Mentor Selection Committee
 - Professional Growth System Update
 - Activities & Highlights
 - Moving forward with Mentor Program
 - Selection Committee
 - Mentor Applications
 - Professional Growth Advisor Cadre
 - Continued alignment of programs/initiatives
 - Next Meeting: Thursday, September 21, 2023 3:00 4:30 PM
- Join us for a networking event for ECE Leaders in SLO County to learn about recruitment & retention efforts building upon your program's greatest resource. Guest Speakers from Eckerd Connects - Workforce Development. Dinner provided will be provided.
 - Connect. Collaborate. Celebrate.
 - Monday, October 2, 2023 5:30 7:00 PM
 - SLO County Office of Education Board Room
 - o 3350 Education Drive, San Luis Obispo, CA 93405
 - o Register Here
- Advocacy Subcommittee: Engages local government and identifies advocacy opportunities at local, regional, and state level.
 - o Committee Chair: Wendy Wendt
 - Activities & Highlights
 - May 17, 2023 Airport Land Use Commission
 - Developmentally Appropriate Practices (DAP) around the Country
 - Met with Paul Sloan, Economic Development Manager
 - Next Meeting: TBD
- Economic Development Subcommittee: Develops strategies that support early care and
 education as an essential part of local economy from the lens of providers as small
 businesses/employers and as a recruitment and retention strategy for businesses/employers.
 - o Committee Chair: Shana Paulson
 - Priorities:
 - SLO City Pilot Project
 - Shared Services Alliance
 - ARPA Expansion Grant Application Process
 - Activities & Highlights:
 - Exploring ARPA Expansion Grant Application Process

- ARPA Child Care Business Expansion Grant Application to be released late
 September
 - Child Care Expansion Grant Presentation is being translated to Spanish
 - ARPA Technical Assistance Information Sessions are being scheduled
- Next Meeting: TBD
- Community Needs Subcommittee: Identifies needs of the early care and education field as well
 as needs of families, employers and partner organizations to support the local mixed delivery
 system.
 - o Committee Chair: Mika Buchanan
 - Priorities:
 - 5 Year Needs Assessment
 - Activities & Highlights:
 - Assessing: How has the need for childcare changed? What will mixed delivery system look like for families/providers?
 - Create a survey for community members to assess needs city by city; survey to be released October
 - Highlight Community need through storytelling
 - Next Meeting: TBD
- Collaborative Partner Meeting Wednesday, November 15, 2023 9:00 1:00PM

COUNCIL MEETING AGENDA

Amendments to the September 13, 2023 Council meeting agenda include:

- Item 7 Add Patty Clarkson as a Workforce Development Chair; include Collaborative Partner Meeting
- Item 4 Add Program Highlight: CAPSLO Child Care Resource Connections Resource & Referral and Child Care Food Program

Motion to approve <u>September 13, 2023 Council meeting agenda</u> with amendments made by Patty Clarkson, seconded by Melina Simonds. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None

YES: Jamie Sanbonmatsu, Patty Clarkson, Katie Mervin, Mika Buchanan, Melina Simonds,

Lauren Handley

NO: None

Motion carried, results of the vote being: 6 yes, 0 no, and 0 abstentions.

ADJOURNMENT

The meeting adjourned at 10:34 AM

The next Executive Committee meeting will be held on Wednesday October 4, 2023 from 9:00 – 11:00 AM at San Luis Obispo County Office of Education, 3350 Education Drive, San Luis Obispo, CA.

Respectfully submitted,

Nataly Renteria, Administrative Assistant SLO County Early Care & Education Planning Council