



## SAN LUIS OBISPO COUNTY EARLY CARE & EDUCATION PLANNING COUNCIL

3350 Education Drive, San Luis Obispo, CA 93405

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### Executive Committee Meeting

August 2, 2023 9:00 – 11:00 AM

Meeting Location (In Person with Zoom Option for Public Attendance):

San Luis Obispo County Office of Education  
3350 Education Drive, San Luis Obispo, CA 93405

Zoom Meeting ID: 981 3132 7627

## MINUTES

### Members Present:

Patty Clarkson

Lauren Handley

Jamie Sanbonmatsu

Katie Mervin

### Liaisons:

Michael Specchierla

### Staff:

Raechelle Bowlay

Nataly Renteria

Riley McNulty

Daniela Bernal

Meeting called to order by Council Chair, Jamie Sanbonmatsu, at 9:02 AM with welcome and introductions.

- [Executive Meeting Presentation](#)

### CONSENT AGENDA

Motion to approve consent agenda, including adoption of the [agenda](#) and [June 7, 2023 minutes](#), made by Katie Mervin, seconded by Lauren Handley. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None

YES: Katie Mervin, Jamie Sanbonmatsu, Lauren Handley, Patty Clarkson

NO: None

Motion carried, results of the vote being: 4 yes, 0 no, and 0 abstentions.

### PUBLIC COMMENT & COUNCIL MEMBER ANNOUNCEMENTS

#### Katie Mervin, EDvance College

- Started new position; Full Time Faculty, Regional Director of Practice at EDvance College
- Appointed to be on the California Teaching Credential Permit Workgroup
  - Revising Child Development Permit

## **Lauren Handley, San Luis Obispo County Office of Education**

- Going from half time to a full-time position; split between UPK Planning & Implementation (SLOCOE) and UPK Mixed Delivery (LPC)

## **BUDGET REVIEW**

Department budgets presented by LPC Coordinator, Raechelle Bowlay. Budget presentation included in meeting materials.

- On track with budgets however we are on an extension for all of our grants. Currently, we do not have the capacity to pull reports on any of our spending.
- 2022 – 2023 Year End Mini Block Grants awarded
- Working on the 2023 – 2024 LPC Budget; budget can't be finalized until the previous fiscal year is closed
- Attachment Included:
  - [CCPC Budgets 2022 – 2023](#)

## **COORDINATOR & QUALITY COUNTS UPDATE – Raechelle Bowlay**

- Early Childhood Educator Retreat
  - In lieu of our normal kickoff, Quality Counts would love to cordially invite you and your team to an Early Childhood Educator Retreat. This local in person event is an opportunity for our community to come together and "establish our roots in partnership!"
    - Save the Date: Early Childhood Educator Retreat
    - August 26, 2023 9:00 AM – 3:00 PM
    - Cal Poly University – Swanson Center of Effort Conference Hall
    - Keynote Speaker – Julie Nicholson
    - [Register Here](#)
    - [Flyer](#)
  - Come explore this year's theme of Resilience and Community for our Early Childhood Educators, including:
    - Inspiration from keynote addresses from local and state leaders
    - Learn about professional development, coaching opportunities and stipend programs
    - Networking over shared meals (light breakfast and lunch)
  - Secondary retreat for the Spanish speaking family child care providers
  - Showcasing partner programs and initiatives that are throughout the county
  - Launching entire professional development calendar
  - In the process of hiring a 1.5 FTE Quality Counts Coordinator

## **COMMITTEE UPDATES**

- **Workforce Development Subcommittee:** Supporting issues that affect the early care and education workforce including talent pipeline, professional development and career pathways.
  - Committee Chair: Katie Mervin & Melina Simonds
  - Priorities:
    - Mentor Selection Committee
    - Professional Growth System Update
  - Activities & Highlights
    - Moving forward with Mentor Program

- Selection Committee
  - Mentor Applications
    - Professional Growth Advisor Cadre
    - Continued alignment of programs/initiatives
  - Next Meeting: Thursday, August 17, 2023 3:00 – 4:30 PM
- **Advocacy Subcommittee:** Engages local government and identifies advocacy opportunities at local, regional, and state level.
  - Committee Chair: TBD
  - Activities & Highlights
    - May 17, 2023 – Airport Land Use Commission
    - [Developmentally Appropriate Practices \(DAP\) around the Country](#)
    - Met with Paul Sloan, Economic Development Manager
  - Next Meeting: TBD
- **Economic Development Subcommittee:** Develops strategies that support early care and education as an essential part of local economy from the lens of providers as small businesses/employers and as a recruitment and retention strategy for businesses/employers.
  - Committee Chair: Shana Paulson
  - Priorities:
    - SLO City Pilot Project
    - Shared Services Alliance
    - ARPA Expansion Grant Application Process
  - Activities & Highlights:
    - Exploring ARPA Expansion Grant Application Process
    - ARPA Child Care Business Expansion Grant Application to be released late August
  - Next Meeting: TBD
- **Community Needs Subcommittee:** Identifies needs of the early care and education field as well as needs of families, employers and partner organizations to support the local mixed delivery system.
  - Committee Chair: Mika Buchanan
  - Priorities:
    - 5 Year Needs Assessment
  - Activities & Highlights:
    - Assessing: How has the need for childcare changed? What will mixed delivery system look like for families/providers?
    - Create a survey for community members to assess needs city by city; survey to be released late August
    - Highlight Community need through storytelling
  - Next Meeting: TBD

### **COUNCIL MEETING AGENDA**

Motion to approve [August 9, 2023 Council meeting agenda](#) as presented made by Katie Mervin, seconded by Patty Clarkson. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None  
 YES: Katie Mervin, Jamie Sanbonmatsu, Lauren Handley, Patty Clarkson  
 NO: None

Motion carried, results of the vote being: 4 yes, 0 no, and 0 abstentions.

**ADJOURNMENT**

The meeting adjourned at 9:44 AM

The next Executive Committee meeting will be held on Wednesday September 6, 2023 from 9:00 – 11:00 AM at San Luis Obispo County Office of Education, 3350 Education Drive, San Luis Obispo, CA.

Respectfully submitted,

*Nataly Renteria, Administrative Assistant*

*SLO County Early Care & Education Planning Council*