



Child Care Planning Council

San Luis Obispo County

805A Fiero Lane, San Luis Obispo, CA 93401 • (805) 782-4723 • www.sanluischildcare.org

Executive Committee Meeting

April 22, 2016 2:00 – 4:00 pm

CAPSLO Child Care Resource Connection Board Room
805A Fiero Lane, San Luis Obispo, CA 93401

MINUTES

Members Present:

Don Norton	Mika Buchanan
Sheri Wilson	Maddy Quaglino

Liasons:

Joan Limov	Joel Deistler
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Staff:

Raechelle Bowlay-Sutton	Kayla Benado
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Absent:

Nancy Norton (excused)

Meeting called to order by the incoming Chair, Don Norton for Nancy Norton at 2:02pm with welcome and introductions.

CONSENT AGENDA

Motion to approve consent agenda, including adoption of the agenda and February 19, 2016 minutes, made by Sheri Wilson, seconded by Mika Buchanan and approved unanimously with the additional item added by Raechelle Bowlay-Sutton concerning the annual priorities report.

PUBLIC COMMENT and COUNCIL MEMBER ANNOUNCEMENTS

No public comments were made.

BUDGET REVIEW

490 (LCCPC)—This contract is 92% spent, should be 75% in March, wages will be shifted over.

491 (AB212)—This contract is 29% spent, stipends will be approved this meeting.

492 (CTKS)—This contract is 19% spent, projecting to spend \$5,000 more. Talks of relinquishing funds back to CDE.

494 (QRIS)—This contract is 48% spent.

495 (CDIP)—This contract is 19% spent.

Reserves—\$16,838

CDIP Reserves—\$8,993

MONTH OF THE CHILD UPDATE

Children's Day in the Plaza

Final vendor list distributed, those that are crossed off canceled due to the rain prediction. Regarding performances, TeVelde and Legacy were so busy at their booths that they decided to cancel their performances, which were slated for the end of the day. A Sponsor list and in-kind breakdown were provided as well. Joel Diestler will calculate Cuesta student volunteers' in-kind hours for the next budget report. Marketing efforts were described, Council Coordinator explains the process of boosting Facebook posts for promotion. The costs are listed in the meeting materials. Council Coordinator reports the Facebook posts were one of the most successful promotion efforts the event has had. Youth Institute was at Children's Day and is working on creating an advertising video.

Month of the Child Proclamations

A list of this year's MOTC proclamations was distributed, see meeting materials.

CENTRAL COAST INFANT TODDLER NETWORK/CONFERENCE

Central Coast Infant Toddler Network is the group that put on the Central Coast Infant Toddler Conference last year. \$10,000 was written into the grant for us to sponsor event this year. Council Staff recommends the Council supports the Central Coast Infant Toddler Foundations Network and Conference. Motion to approve the support for this network and conference made by Maddy Quaglino and seconded by Mika Buchanan, approved by all.

PERSONNEL UPDATE

Britney Ogden will officially join Council Staff in June, through IMPACT grant, once she completes her schooling at Cal Poly. She has been present at a few trainings and events so far, including Children's Day in the Plaza.

QRIS UPDATE

Quality Counts Academy

The first round of the Quality Counts Academy is almost complete. The DRDP training scheduled for May 14th has shifted focus, will do more of a round table discussion to discuss DRDP protocol and program procedures. Some of the excess money (from cancelling WestEd training) will be used to purchase materials requested for classroom to improve ECERS scores. CLASS observations are completed, ECERS observations begin next week. All current Council Staff are now certified in CLASS. Jenn and Heather will join Raechelle and Kayla for ECERS observations in order to become certified. The CSPP sites participating in this round of QRIS will have their final scores by May 14th.

Quality Counts Partner Meeting

The Quality Counts Partner Meeting will be held May 2, 2016 from 5:00-8:00pm at the CAPSLO Main Office. Topics to be discussed include QRIS overview, State perspective, local implementation and building local capacity. Please RSVP by Friday, April 29, 2016.

Regional Hub

Council Coordinator attended Regional Hub meeting. The Regional Hub grant (IMPACT) was created to further support technical realm of QRIS. Coordinator became ECERS Regional Coordinator and primary State Representative; Shana Paulson will serve as alternate. Those who attended this meeting from SLO

County determined that 2 will always attend CA-QRIS meetings. More to be discussed at next Regional meeting.

AB212 STIPEND AWARDS

Council Staff recommends approval of the attached list of 2015-2016 CRET/AB212 Award Recipients. The total award amount for this year’s recipients is \$17,000, with two recipients for Tier 1 Education/6 units (\$1200/ea), one recipient for Tier 2 Education/3 units (\$800 each) and 23 for Professional Growth (\$600/ea). Council Staff also discusses the options for the excess \$7,000, as there were a few drop-offs and incomplete applications submitted (see meeting materials). Sheri Wilson moves to approve the list of 2015-2016 CRET/AB212 Award Recipients as well as the combination of options to use the remaining funding to support QRIS tools for teachers, Maddy Quaglino seconds and all approve.

CTKS UPDATE

Council Staff recommends the Child Care Planning Council relinquishes \$35,925 of the California Transitional Kindergarten Stipend funding back to California Department of Education if requested. See meeting materials for background. Don Norton motions to approve the relinquishment of CTKS funds to CDE if needed, Mika Buchanan seconds, and it is approved unanimously.

COUNCIL RETREAT PROPOSAL

Council Staff presents what is confirmed for the Council Retreat—September 23, 2016 from 9:00am-3:00pm in Avila Beach. The details of the location are included in the meeting materials. Council Staff discusses the options for speakers/activities. The Committee agrees that Jim Pelley with Laughter Works would be the best fit for this event. Will need to further discuss payment and budget.

ANNUAL PRIORITIES REPORT

Don Norton motions to approve the option of keeping SLO County’s priorities the same and not move forward with an additional slot survey, Maddy Quaglino approves and all are in favor.

COUNCIL MEETING AGENDA

Mika Buchanan motions to approve the Council Meeting Agenda for May 4, 2016, Sheri Wilson seconds and all approve.

MAY EXECUTIVE COMMITTEE MEETING

The Committee moves the date for the next meeting from May 20, 2016 to May 18, 2016.

ADJOURNMENT

The meeting is adjourned at 3:56pm.