Executive Committee Meeting

December 20, 2017 1:30-2:30 PM

Child Care Resource Connection

805A Fiero Lane, San Luis Obispo, CA 93401

**MINUTES**

**Members Present:**

Adriana Barron

Don Norton

Lisa Fraser

Mika Buchanan

**Liaisons:**

Joel Diestler

**Staff:**

Raechelle Bowlay-Sutton

Sophia Renteria

Meeting called to order by Chair, Adriana Barron, at 1:32 PM with welcome and introductions.

**Consent Agenda**

Motion to approve consent agenda, including adoption of the agenda and October 25, 2017 minutes, made by Don Norton, seconded by Mika Buchanan, and approved unanimously.

**Public Comments & Announcements**

None

**Financial Review**

Joel Diestler, CAPSLO Accountant, presented Budget Review for the first five months of the fiscal year. $10,000 from across the board are pending to be dispersed. Also pending are Quality Counts mini-block grants to all the CSPPs that have been rated this year at a Tier 4 or 5.

Department 493 has been extended to February.

Department 494 has been extended to March.

More details and budget presentation included in meeting materials.

**Coordinator Update**

Raechelle Bowlay-Sutton presented the Coordinator Update

Included in Meeting Materials

**Council Membership Certification**

Included in Meeting Materials

Motion to approve the 2017 Membership Certification made by Don Norton, seconded by Mika Buchanan, and approved unanimously.

**Council Meeting Agenda**

Additions to the January 3, 2018 Council meeting Agenda, include the following:

* The Committee chose “Quality Counts” as the topic of Council Goals Discussion, with a discussion of the Quality Count Program Enhancement Award

Motion to approve January 3, 2018 Council meeting agenda with corrections made by Don Norton, seconded by Mika Buchanan, and approved unanimously.

**ADJOURNMENT**

The meeting adjourned at 2:20pm.

The next Executive Committee meeting will be held on January 31, 2018 PM at CAPSLO Child Care Resource Connection, 805A Fiero Lane, San Luis Obispo, CA.

Respectfully submitted,

Sophia Renteria, Administrative Assistant

*SLO County Child Care Planning Council*