



Child Care Planning Council

San Luis Obispo County

805A Fiero Lane, San Luis Obispo, CA 93401 • (805) 782-4723 • www.sanluischildcare.org

Executive Committee Meeting

August 30, 2017 1:30 PM

Child Care Resource Connection

805A Fiero Lane, San Luis Obispo, CA 93401

MINUTES

Members Present:

Adriana Barron
Don Norton

Sheri Wilson
Shana Paulson

Mika Buchanan

Liaisons:

Joel Diestler
Kris Roudebush

Staff:

Raechelle Bowlay-Sutton

Sophia Renteria

Meeting called to order by Chair, Adriana Barron, at 1:32 PM with welcome and introductions.

Consent Agenda

Motion to approve consent agenda, including adoption of the agenda and May 22, 2017 minutes, made by Don Norton, seconded by Sheri Wilson, and approved unanimously.

Public Comments & Announcements

None

Partner Memorandums of Understanding

Raechelle Bowlay-Sutton and Shana Paulson presented the idea of creating a formalized Memorandum of Understanding (MOU) to clarify roles associated with QRIS implementation. The first of three MOU's is ready to be approved, while the others are waiting approval from SLOCOE.

- **Resource and Referral (CCRC) MOU**

Background: CCPC serves as the lead implementing agency for SLO QRIS and engages center-based programs and R&R engages Family Child Care Providers. Most recently, CCPC's budget through IMPACT is able to fund another coach to look at FFCs and will be housed in R&R, except they will be paid for out of the CCPC budget. The MOU formalizes the agreement of CCPC to support R&R QRIS implementation for family child care programs. Signatories will be Sheri Wilson, CAPSLO Child Care Resource Connection Director, and Adriana Barron, Child Care Planning Council Chair. Draft MOU included in meeting materials.

- **SLOCOE – QRIS Mini Block Grants MOU** Draft MOU included in meeting materials.
- **SLOCOE – QRIS iPads MOU** Draft MOU included in meeting materials.

Motion to approve the first MOU was made by Don Norton with adoption of the changed signatures, seconded by Kris Roudebush, and approved unanimously.

2017-2018 Budget Approval

Joel Diestler presented the 2017-2018 Budget overview for Council approval. The Council is operating with \$650,000 this year, larger than any year previous.

Motion to approve Council Budgets with stipulation adhering to Council by-laws that budget revisions under \$500 do not require Council approval made by Don Norton, seconded by Mika Buchanan, approved unanimously.

2018-2019 Council Chair Announcements

From the June 7, 2017 Council Elections- there was a tie between nominees, Lee Ann Howard and Lisa Fraser. Council staff requested votes from absentee members. Official 2018-2019 Council Chair will be Lisa Fraser.

2017-2018 Executive Committee Meeting Schedule

Motion to approve 2017-2018 Council meeting schedule with the following changes made by Don Norton, seconded by Mika Buchanan and approved unanimously:

- Executive Meeting will take place on the last Wednesday of the month, no longer Friday, and will take place from 1:30 to 3:30pm
- Raechelle Bowlay-Sutton will be absent from September 27, 2017 meeting, Sophia Renteria will take her place.

Coordinator Update

Included in meeting materials.

Quality Counts Update

Included in meeting materials.

Quality Counts Stipend Update

Included in meeting materials.

Council Meeting/ Retreat

The Council retreat will be held at Avila Lighthouse Suites on September 15, 2017.

Motion to approve the Council meeting agenda by Sheri Wilson, seconded by Don Norton, and approved by all.

ADJOURNMENT

The meeting adjourned at 2:58pm.

The next Executive Committee meeting will be held on September 27, 2017 PM at CAPSLO Child Care Resource Connection.