



Child Care Planning Council

San Luis Obispo County

805A Fiero Lane, San Luis Obispo, CA 93401 • (805) 782-4723 • www.sanluischildcare.org

Executive Committee Meeting

September 27, 2017 1:30-3:30 PM

Child Care Resource Connection

805A Fiero Lane, San Luis Obispo, CA 93401

MINUTES

Members Present:

Adriana Barron
Don Norton

Sheri Wilson

Mika Buchanan

Liaisons:

Joel Diestler

Staff:

Sophia Renteria

Meeting called to order by Chair, Adriana Barron, at 1:35 PM with welcome and introductions.

Consent Agenda

Motion to approve consent agenda, including adoption of the agenda and August 30, 2017 minutes, made by Don Norton, seconded by Sheri Wilson, and approved unanimously.

Public Comments & Announcements

None

Budget Review

Joel Diestler, CAPSLO Accountant, presented Budget Review for July and August in the current fiscal year. He noted there is high spending in the Infant Toddler QRIS grant, but this is a planned spend-down before the end of the contract in September. A shift in CAPSLO payroll system has made a slight impact on the budget. More details and budget presentation included in meeting materials.

Executive Committee agreed to rename this section title from "Budget Review" to "Financial Review."

2017-2018 Membership Attendance Review

The Committee reviewed the SLO County Child Planning Council By-laws *Attendance* section which states that Council members are required to attend a minimum of four meeting per operating year. Don Norton suggested a letter be sent to all current Council members asking if they would like to stay on the Council or give them the option to leave. The Council October meeting should focus on asking members to share a position with others if they cannot meet the by-law requirements.

Council Retreat Debrief

Included in meeting materials

Coordinator Update

Sophia Renteria presented the Coordinator update in place of Raechelle Bowlay-Sutton who was at the California Child Care Coordinators Association Meeting in San Diego.

- Birth to 5 Water Cooler Conference hosted by the Advancement Project in Sacramento on October 2 & 3, 2017
- Still researching about the tutoring program that the Council supported in the past- Don Norton will be in contact with a teacher who might be able to provide more details soon
- Asset Development Network Conference – October 6, 2017 at Family Care Network, Inc.

Quality Counts Update

Sophia Renteria presented the Quality Counts update in place of Raechelle Bowlay-Sutton. Included in meeting materials.

COUNCIL MEETING AGENDA

Additions to the September 27, 2017 Council meeting Agenda, include the following:

- Item 4 to be named Financial Review, not Budget Review
- Adding an Item for Sheri Wilson's guest, Shoghig Khadarian from Licensing, to the November Council meeting agenda, who will be introducing themselves to the Council

Motion to approve September 27, 2017 Council meeting agenda with corrections made by Don Norton, seconded by Sheri Wilson, and approved unanimously.

ADJOURNMENT

The meeting adjourned at 2:05pm.

The next Executive Committee meeting will be held on October 25, 2017 PM at CAPSLO Child Care Resource Connection, 805A Fiero Lane, San Luis Obispo, CA.

Respectfully submitted,

Sophia Renteria, Administrative Assistant
SLO County Child Care Planning Council