



SAN LUIS OBISPO COUNTY EARLY CARE & EDUCATION PLANNING COUNCIL

3350 Education Drive, San Luis Obispo, CA 93405

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Executive Committee Meeting

September 6, 2023 9:00 – 11:00 AM

Meeting Location (In Person with Zoom Option for Public Attendance):

San Luis Obispo County Office of Education
3350 Education Drive, San Luis Obispo, CA 93405

Zoom Meeting ID: 981 3132 7627

MINUTES

Members Present:

Patty Clarkson	Lauren Handley
Jamie Sanbonmatsu	Shana Paulson
Melina Simonds	

Members Present via Zoom:

Mika Buchanan	Katie Mervin
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Liaisons:

Michael Specchierla

Staff:

Raechelle Bowlay	Nataly Renteria
Riley McNulty	Daniela Bernal

Meeting called to order by Council Chair, Jamie Sanbonmatsu, at 9:00 AM with welcome and introductions.

- [Executive Meeting Presentation](#)

CONSENT AGENDA

Motion to approve consent agenda, including adoption of the [agenda](#) and [August 2, 2023 minutes](#), made by Patty Clarkson, seconded by Jamie Sanbonmatsu. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: Shana Paulson, Mika Buchanan
YES: Jamie Sanbonmatsu, Patty Clarkson, Katie Mervin
NO: None

Motion carried, results of the vote being: 3 yes, 0 no, and 2 abstentions.

PUBLIC COMMENT & COUNCIL MEMBER ANNOUNCEMENTS

Shana Paulson, Community Action Partnership of San Luis Obispo County

- Community Action Partnership (CAPSLO) and Help Me Grow (HMG) are hosting a free open house.
 - Paso Robles Family Resource Center Open House
 - Wednesday, September 27, 2023 3:00 – 5:00PM
 - 704 Spring Street, Paso Robles
- Hosting another event on October 28th geared more towards families and child care programs; invitation to follow.
- Mika Buchanan and her team sent out over 1 Million Dollars to child care programs in our county that served children during the month of April 2022 and also completed the ARPA Survey.
- Toy and resource lending library will be launching online soon.

BUDGET REVIEW

Department budgets presented by LPC Coordinator, Raechelle Bowlay. Budget presentation included in meeting materials.

- Recently closed out budgets due to our infrastructure challenge. Closed grants manually at the beginning of August with Fiscal Services Director, Melissa Abbey.
- Working on the full budget development for the year.

COORDINATOR & QUALITY COUNTS UPDATE – Raechelle Bowlay

- We Are the Care Town Hall
 - Tentatively scheduled for January 2024; save the date coming soon
 - Council Committee Updates
 - Advocacy
 - Economic Development – ARPA Child Care Expansion Grants
 - Community Needs – Needs Assessment
 - Workforce Development
 - Family Friendly Workplace Practices
 - Looking Ahead
- Pacific Coast Chapter Mix
 - Thursday, October 12, 2023 5:30 – 7:30PM at Changala Winery, Paso Robles
- Early Childhood Educator Retreat took place on Saturday, August 26, 2023 at Cal Poly University Swanson Center of Effort Conference Hall.
 - Keynote Speaker – Julie Nicholson
 - 109 Registered
 - 73 Bonus Stipend Awardees
- Retention Stipend – in order to be eligible for the BONUS Stipend, you must participate in the following:
 - Attend ONE in-person Seminar (Light Dinner Included)
 - Participate in the presentation of Quality Counts
 - Complete and turn-in paperwork for the Stipend (must be reviewed in person; this stipend is NOT processed electronically)
 - ***No professional Development Hours are given for this time***
 - Additional Bonus Stipend Sessions:

- September 7th (Atascadero) – 33 applicants
 - September 11th (SLO) – 70 applicants
- Secondary retreat for the Spanish speaking family child care providers
 - Saturday, September 16, 2023 | Sycamore Mineral Springs Resort & Spa
- In the process of hiring two .75 FTE Quality Counts Coordinator

COMMITTEE UPDATES

- **Workforce Development Subcommittee:** Supporting issues that affect the early care and education workforce including talent pipeline, professional development and career pathways.
 - Committee Chair: Katie Mervin, Melina Simonds, & Patty Clarkson
 - Priorities:
 - Mentor Selection Committee
 - Professional Growth System Update
 - Activities & Highlights
 - Moving forward with Mentor Program
 - Selection Committee
 - Mentor Applications
 - Professional Growth Advisor Cadre
 - Continued alignment of programs/initiatives
 - Next Meeting: Thursday, September 21, 2023 3:00 – 4:30 PM
- Join us for a networking event for ECE Leaders in SLO County to learn about recruitment & retention efforts building upon your program's greatest resource. Guest Speakers from Eckerd Connects - Workforce Development. Dinner provided will be provided.
 - Connect. Collaborate. Celebrate.
 - Monday, October 2, 2023 5:30 – 7:00 PM
 - SLO County Office of Education Board Room
 - 3350 Education Drive, San Luis Obispo, CA 93405
 - [Register Here](#)
- **Advocacy Subcommittee:** Engages local government and identifies advocacy opportunities at local, regional, and state level.
 - Committee Chair: Wendy Wendt
 - Activities & Highlights
 - May 17, 2023 – Airport Land Use Commission
 - [Developmentally Appropriate Practices \(DAP\) around the Country](#)
 - Met with Paul Sloan, Economic Development Manager
 - Next Meeting: TBD
- **Economic Development Subcommittee:** Develops strategies that support early care and education as an essential part of local economy from the lens of providers as small businesses/employers and as a recruitment and retention strategy for businesses/employers.
 - Committee Chair: Shana Paulson
 - Priorities:
 - SLO City Pilot Project
 - Shared Services Alliance
 - ARPA Expansion Grant Application Process
 - Activities & Highlights:
 - Exploring ARPA Expansion Grant Application Process

