



**SAN LUIS OBISPO COUNTY EARLY CARE & EDUCATION PLANNING COUNCIL**

3350 Education Drive, San Luis Obispo, CA 93405

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**Executive Committee Meeting**

November 1, 2023 9:00 – 11:00 AM

Meeting Location (In Person with Zoom Option for Public Attendance):

San Luis Obispo County Office of Education  
3350 Education Drive, San Luis Obispo, CA 93405

Zoom Meeting ID: 981 3132 7627

**MINUTES**

**Members Present:**

Patty Clarkson	Lauren Handley
Jamie Sanbonmatsu	Shana Paulson
Melina Simonds	Katie Mervin
Mika Buchanan	

**Liaisons:**

Michael Specchierla

**Guests:**

Ashli Ricketts

**Staff:**

Raechelle Bowlay	Nataly Renteria
Riley McNulty	Daniela Bernal

Meeting called to order by Council Chair, Jamie Sanbonmatsu, at 9:07 AM with welcome and introductions.

- [Executive Meeting Presentation](#)

**CONSENT AGENDA**

Motion to approve consent agenda, including adoption of the [agenda](#) and [October 4, 2023 minutes](#), made by Shana Paulson, seconded by Patty Clarkson. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None  
YES: Shana Paulson, Jamie Sanbonmatsu, Patty Clarkson, Mika Buchanan, Melina Simonds, Katie Mervin, Lauren Handley  
NO: None

Motion carried, results of the vote being: 7 yes, 0 no, and 0 abstentions.

**PUBLIC COMMENT & COUNCIL MEMBER ANNOUNCEMENTS**

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*The San Luis Obispo County Early Care and Education Planning Council, serves as the advisory body for the County Superintendent of Schools and County Board of Supervisors. We, in partnership with families and the community, plan for and promote the highest quality and accessible services for the care of all children and youth ages 0-12.*

**Melina Simonds, Cuesta College**

- Cuesta College hosted a Celebration of Bilingual Children’s Day on October 18th in both SLO & North County campuses.
- Attending training on California Formative Teacher Performance Assessment that is assessing the California Teacher Performance expectations from a teacher permit level.

**Patty Clarkson, Cal Poly**

- Cal Poly awarded \$250,000.00 to pursue planning for a P3 Credential. P3 Credential Planning Meeting on October 27th.

**Mika Buchanan, Community Action Partnership of San Luis Obispo County**

- Hosted welcoming event for child care providers and families on Saturday, October 28th, at the Paso Robles Family Resource Center.

**Shana Paulson, Community Action Partnership of San Luis Obispo County**

- To broaden the input gathered and understand costs related to serving specific populations of children and families, Prenatal to Five Fiscal Strategies (P5FS) will be hosting discussions to hear from those supporting providers. Entities across California who support providers in their delivery of care to children have a unique perspective of the costs and challenges to serve children and families in special circumstances and we want this constituent voice as part of understanding cost.
  - Children with Delays/Disabilities
    - October 30, 2023 9:30 – 11:00AM
    - November 14, 2023 9:00 – 10:30AM
  - Non-Traditional Hours
    - October 30, 2023 12:30 – 2:00PM
    - November 15, 2023 1:00 – 2:30PM
  - Multi-Language Learners
    - November 1, 2023 9:00 – 10:30AM
    - November 16, 2023 9:00 – 10:30AM
  - Family Child Care Home Education Networks
    - November 2, 2023 10:00 – 11:30AM
    - November 17, 2023 10:00 – 11:30AM

**BUDGET REVIEW**

Department budgets presented by LPC Coordinator, Raechelle Bowlay. Budget presentation included in meeting materials.

- New Fiscal Specialist taking over the Council’s budgets, Ashli Ricketts.

**COORDINATOR UPDATE – Raechelle Bowlay**

- Help Me Grow Steering Committee
  - November 13, 2023

- CAPSLO Child Care Resource Connection Advisory Board
  - November 2, 2023
- Association for the Education of Young Children
  - National (NAEYC)
  - State (CAEYC)
  - Regional – Pacific Coast Chapter
- Diversity Coalition San Luis Obispo County
  - BIPOC Board Leadership Training: Join our Black, Indigenous, and People of Color (BIPOC) Board Leadership Training Program and gain the skills and knowledge needed to serve on nonprofit boards. This immersive program covers essential areas of Governance, Nonprofit Finance, Fundraising/Networking, and Strategic Leadership.
  - Training Dates & Location
    - Thursday, November 9, 2023 8:00AM – 5:00PM
    - Saturday, November 11, 2023 8:30AM – 5:00PM
    - Location: University of California Cooperative Extension of SLO
  - Instructors & Modules
    - Mariam Shah, *Fundraising & Networking*
    - Raechelle Bowlay, *Nonprofit Finance*
    - Chenda Lor, *Board Governance*
    - Dr. Leola Dublin Macmillan, *Strategic Leadership*
  - Enrollment is now open! Register today for the 2023 Inaugural Class.
    - Cost: \$500
    - Includes:
      - Two Full-Days of Comprehensive Board Leadership Training
      - Light breakfast and lunch included
      - Expert-Led Training Modules
      - Certificate of Completion
      - Access to Private Nonprofit Board Matching & Placement Mixers
      - Alumni Access to Future Events
    - Application Dates & Deadlines
      - Applications open: October 3, 2023
      - Deadline for applications: November 6, 2023

### **QUALITY COUNTS UPDATE**

- Quality Counts – Quality Improvement Pathways
  - STEM: Participants will explore different resources and avenues of STEM, from hands-on learning materials, exploration local resources and the latest research coming from CA Early Math Initiative and CPIN trainers.
    - October 6 - Community of Practice - Early Math Fall Forum with CAEMI
    - October - Asynchronous Activities
    - November 18 - Seminar - Hands-On Math and Science
  - Inclusion: Participants will learn the latest ways to support and grow inclusion in their communities. Through a series of presentations and the latest information and

resources in the field, educators will learn about social-emotional learning/teaching strategies, how to prevent challenging behaviors in the classroom, and tiered systems of support (CA Inclusion and the Pyramid Model).

- September - Asynchronous Activities
- October 21 - Seminar - Setting the Stage
- *November 1 - Community of Practice*
- Team Essentials: Participants will engage in the workbook and best practices from renowned author, Elena Aguilar. *Onward* tackles the problem of educator stress, and provides a practical framework for taking the burnout out of teaching.
  - September/October - Team Launches
  - *November - Onward Chapters 1 & 2 Study*
- Infant/Toddler: Participants will explore different renowned infant/toddler philosophies with local leaders in the field, like the Program for Infant Toddler Caregiving (PITC) and Resources for Infant Educators (RIE), while learning to support inclusion with our youngest learners through the CA Inclusion and the Pyramid Model.
  - September 23 - Seminar - Foundations and Philosophy with Haila Hafley-Kluver
  - October 4 - Community of Practice - Reflections and Goal Setting
  - *November - Asynchronous Activities*

#### **COMMITTEE UPDATES**

- **Workforce Development Subcommittee:** Supporting issues that affect the early care and education workforce including talent pipeline, professional development and career pathways.
  - Committee Chair: Katie Mervin, Melina Simonds, & Patty Clarkson
  - Priorities:
    - Mentor Selection Committee
    - Professional Growth System Update
  - Activities & Highlights
    - Moving forward with Mentor Program
      - Selection Committee
      - Mentor Applications
    - Professional Growth Advisor Cadre
    - Continued alignment of programs/initiatives
- Next Meeting: Thursday, January 18, 2023 2:15 – 3:15 PM
- ECE Leaders Networking Event was held on Monday, October 2nd.
- CA Early Childhood Mentor Program – Melina Simonds and Katie Mervin had their first site visit to do an ECERS for one of their applicants.
- Molly Myers currently working on the WFD Survey.
- **Advocacy Subcommittee:** Engages local government and identifies advocacy opportunities at local, regional, and state level.
  - Committee Chair: Wendy Wendt
  - Activities & Highlights
    - [May 9, 2023 – Atascadero City General Plan Input](#)
    - May 17, 2023 – Airport Land Use Commission
    - [Developmentally Appropriate Practices \(DAP\) around the Country](#)
    - Met with Paul Sloan, Economic Development Manager

- Dana Reserve Specific Plan is moving forward, the Planning and Building Department staff gave approximately a 2-3 hour presentation on the proposed project at the County Planning Commission on September 28th. Within their planning phase they have included space for a child care center.
    - Next Meeting: TBD
  - **Economic Development Subcommittee:** Develops strategies that support early care and education as an essential part of local economy from the lens of providers as small businesses/employers and as a recruitment and retention strategy for businesses/employers.
    - Committee Chair: Shana Paulson
    - Priorities:
      - SLO City Pilot Project
      - Shared Services Alliance
      - ARPA Expansion Grant Application Process
    - Activities & Highlights:
      - Exploring ARPA Expansion Grant Application Process
      - ARPA Child Care Business Expansion Grant Application released on Friday, October 6th.
        - Grant applicants were encouraged to attend a Technical Assistance Session prior to applying. The sessions included support on how to complete the application and how to showcase your child care expansion proposal for the grant review committee.
        - Technical Assistance Sessions:
          - October 16, 2023 1:00 – 2:00 PM
          - October 18, 2023 6:00 – 7:00 PM
          - October 26, 2023 6:00 – 7:00 PM
        - Application deadline – November 10, 2023
        - [Apply Here](#)
    - Next Meeting: TBD
  - **Community Needs Subcommittee:** Identifies needs of the early care and education field as well as needs of families, employers and partner organizations to support the local mixed delivery system.
    - Committee Chair: Mika Buchanan
    - Priorities:
      - 5 Year Needs Assessment
    - Activities & Highlights:
      - Assessing: How has the need for childcare changed? What will mixed delivery system look like for families/providers?
      - Highlight community need through storytelling
      - Create a survey for community members to assess needs city by city; survey to be released alongside the WFD Survey.
    - Next Meeting: TBD
  - Collaborative Partner Meeting – Wednesday, November 15, 2023 9:00 – 1:00PM

### **COUNCIL MEETING AGENDA**

Amendments to the December 13, 2023 Council meeting agenda include:

- Item 4 – Add A Year in Review 2022-2023 for Program Highlight

Motion to approve [December 13, 2023 Council meeting agenda](#) with amendment made by Melina Simonds, seconded by Katie Mervin. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None

YES: Shana Paulson, Jamie Sanbonmatsu, Patty Clarkson, Mika Buchanan, Melina Simonds,  
Katie Mervin, Lauren Handley

NO: None

Motion carried, results of the vote being: 7 yes, 0 no, and 0 abstentions.

**ADJOURNMENT**

The meeting adjourned at 10:57 AM

The next Executive Committee meeting will be held on Wednesday January 3, 2024 from 9:00 – 11:00 AM at San Luis Obispo County Office of Education, 3350 Education Drive, San Luis Obispo, CA.

Respectfully submitted,

*Nataly Renteria, Administrative Assistant*

*SLO County Early Care & Education Planning Council*