



3350 Education Drive, San Luis Obispo, CA 93405 • (805) 782-4723 • www.sanluischildcare.org

Executive Committee Meeting

February 1, 2023 9:00 – 11:00 AM

Meeting Location (In Person with Zoom Option for Public Attendance):

San Luis Obispo County Office of Education
3350 Education Drive, San Luis Obispo, CA 93405

Zoom Meeting ID: 970 6557 0097

MINUTES

Members Present:

Jamie Sanbonmatsu	Lauren Handley
Katie Mervin	Lauren Thorne
Shana Paulson	

Members Present via Zoom:

Mika Buchanan	Melinda Sokolowski
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Liaisons:

Michael Specchierla

Staff:

Raechelle Bowlay
Nataly Renteria

Meeting called to order by Council Chair, Jamie Sanbonmatsu, at 9:05 AM with welcome and introductions.

- [Executive Meeting Presentation](#)

CONSENT AGENDA

Motion to approve consent agenda, including adoption of the [agenda](#) and [January 11, 2023 minutes](#), made by Katie Mervin, seconded by Lauren Handley. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: Shana Paulson
YES: Jamie Sanbonmatsu, Lauren Thorne, Lauren Handley, Katie Mervin
NO: None

Motion carried, results of the vote being: 4 yes, 0 no, and 1 abstention.

PUBLIC COMMENT & COUNCIL MEMBER ANNOUNCEMENTS

Jamie Sanbonmatsu, Valley View Children's Center

- Raising tuition \$100 a month across the board.

Katie Mervin, Cuesta College/San Luis Obispo County Office of Education

- Have more people who are in the pipeline getting more units and ready to go; shifted from everyone being in South County to North County.

Mika Buchanan, Community Action Partnership of San Luis Obispo County

- Unions are very present requesting lots of data; concerns about data that is being shared in very unsecure ways for our licensed family day care programs.
- Will be required to deduct union dues from the subsidized payments they are making to their local child care providers.
- Finally received the money for stipends that come from SB 115; specific to licensed centers. Will be issuing those stipends to licensed centers this month along with our timely payments that happen at the end of February.
 - \$741 per subsidized child served back from October of 2021
 - If ARPA Survey has not been completed by the center they will not be eligible to receive payment; still have about 20 centers that have yet to complete the survey

Lauren Thorne, San Luis Obispo County Office of Education

- Changing enrollment process; figuring out what 24-month eligibility looks like with state preschool and figuring out how to serve more 3-year old's.
- Fully enrolled this year; don't know what next year will look like when more of the children go to TK.

Lauren Handley, San Luis Obispo County Office of Education

- Attended the UPK Mixed Delivery Quality and Access Workgroup meeting that was held at the state on January 26th. Standing workgroup meetings scheduled for the rest of the year.

BUDGET REVIEW

- Working on budget revisions for the state.
- All of our invoices for quarter two were all submitted on time, we are on track for where we need to be.
- Next month we will be sitting down and looking at the spend down. QCC Block Grant, CSPP, QRIS Block Grant, IMPACT and HUB all term out this fiscal year with no ability for rollover.
- Month of the Child funding will be transferred from CAPSLO to SLOCOE; about \$12,000.

COORDINATOR UPDATE – Raechelle Bowlay

- Early Care & Education Sector:
 - Center-Based Teacher Networking
 - School Age Child Care Networking
 - We Are The Care
 - Home Visiting Community Advisory Board Meeting
 - Help Me Grow Steering Committee
 - CAPSLO Child Care Resource Connection Advisory Board
 - Association for the Education of Young Children
 - National (NAEYC)
 - State (CAEYC)
 - Regional – Pacific Coast Chapter

- ARPA Presentations:
 - First 5 SLO County – December 7th
 - [SLOCOE Board of Trustees – December 15th](#)
 - BOS – TBD
- UPK Mixed Delivery Planning Grant Letter of Intent Submitted
- Legislative visit on January 28th alongside Jamie Sanbonmatsu with Senator John Laird and Assemblyperson Dawn Addis; meeting with Andrea Chmelik next week
 - Early Care & Education Planning Council
 - SLO County Commission on the Status of Women & Girls
 - Atascadero Chamber of Commerce
- Dawn Ortiz-Legg is now going to be serving on the First 5 Commission; replacing Bruce Gibson
 - Asked to have more of an introduction/orientation to the world of early childhood
- Have two interns that will be starting soon.
- On the Board of Supervisors agenda for the February 7, 2023 meeting for approval of updated bylaws and the Council’s name change from San Luis Obispo County Child Care Planning Council to Early Care and Education Planning Council, and the 2023 Membership Certification for the Council.
- Council Retreat/Kickoff – Igniting Innovation in Early Care and Education took place on Friday, January 20th from 9:00AM – 3:00PM at Avila Lighthouse Suites.
 - Topics:
 - Partners in Innovation – Guest Speakers
 - County Superintendent of School, Dr. James Brescia
 - Former State Superintendent of Instruction, Jack O’Connell
 - Vice President, School Services of California, Dr. Patti Herrera
 - Overview of LPC and launch of new name: Early Care & Education Planning Council
 - Leadership Development
 - Community Partners (i.e. Chambers, City Liaisons, City Managers, BOS, SOS, etc.)
 - UPK Mixed Delivery Grant – Workgroup
 - We Are the Care
 - Intro to Council Subcommittees and Committee Goals
 - Establish recommendations for membership
 - Identify existing initiatives, activities and/or programs that are a good match

QUALITY COUNTS UPDATE

- February Professional Development 2022 – 2023 registrations open:
 - Baby Brain Builders: Stronger Pathways Through Stimulation (*In-Person Class*)
 - Tuesday, February 7, 2023 5:30 – 7:30 PM
 - [Register](#)
 - DAP & the 9 Principles of Child Development and Learning (*Self-Paced*)
 - [Register](#)
 - Group Time Favorites and Opportunities to Extend Language (*In-Person Class*)
 - Saturday, February 25, 2023 9:00 – 11:00 AM

- [Register](#)
 - Community of Practice: Applying NAEYC Self-Paced Course (*Online Class*)
 - Tuesday, February 28, 2023 5:30 – 6:30 PM
 - [Register](#)
- Serving 250-280 staff in our community.
- Launching on demand trainings followed by a community of practice.
- Applications for 2022 – 2023 Quality Counts Incentives Program to be released this month, February 2023, and due by June 1, 2023. Information will be included in the care packages that will be going out to sites.

COMMITTEE UPDATES

- **Workforce Development Subcommittee:** Supporting issues that affect the early care and education workforce including talent pipeline, professional development and career pathways.
 - Committee Chair: Katie Mervin
 - Thursday, February 16, 2023 3:00 – 4:30 PM
- **Advocacy Subcommittee:** Engages local government and identifies advocacy opportunities at local, regional, and state level.
 - Committee Chair: Kris Roudebush
 - Wednesday, February 15, 2023 2:00 – 3:00 PM
- **Economic Development Subcommittee:** Develops strategies that support early care and education as an essential part of local economy from the lens of providers as small businesses/employers and as a recruitment and retention strategy for businesses/employers.
 - Committee Chair: Shana Paulson
 - Wednesday, February 22, 2023 9:00 – 10:00 AM
- **Community Needs Subcommittee:** Identifies needs of the early care and education field as well as needs of families, employers and partner organizations to support the local mixed delivery system.
 - Committee Chair: Mika Buchanan
 - Monday, February 27, 2023 2:00 – 3:00 PM
- Virtual Planning Council Subcommittee Chairs meeting; calendar invite to be sent out
 - Monday, February 6, 2023 12:30 – 1:30 PM

COUNCIL POSITIONS NOMINATION

2023-2024 Council Chair: Executive Committee has approved a special election for the 2023-2024 Chair position due to a conflict of interest with the Incoming Chair. This term chair will begin July 1, 2023 and will not have a year serving as Incoming Chair. Executive Committee has approved an additional candidate requirement since this term will not include a full year as Incoming Chair. Eligibility requirements:

- Must have one (1) year active Council participation
- Have served as a past chair are eligible (*additional requirement for this special election*)

Nominations for this position will be open and may be submitted at the February 8, 2023 Council meeting. Council staff will then confirm acceptance with nominees and present 2023-2024 Chair

Nominations at the March 1, 2023 Executive Committee meeting. Election for the 2023-2024 Council Chair will be held at the March 8, 2023 Council meeting.

Council Members Eligible for Nomination:

- Adriana Barron
- Jamie Sanbonmatsu
- Katie Mervin
- Lauren Thorne
- Lisa Fraser
- Melinda Sokolowski
- Mika Buchanan

First 5 Commissioner Representative: Specific to First 5 San Luis Obispo County, the Planning Council has a designated representative that serves on the First 5 Commission. Since 2010, Melinda Sokolowski, has served in this role. Prior to that, the position was filled by Council Staff.

The term for the First 5 - Planning Council representative will be reappointed serving a term beginning July 1, 2023.

Nominations for this position will be open and may be submitted at the February 8, 2023 Council meeting. Council staff will then confirm acceptance with nominees and present First 5 Commissioner Nominations at the March 1, 2023 Executive Committee meeting. Election for the First 5 Commissioner Representative will be held at the March 8, 2023 Council meeting.

MONTH OF THE CHILD / CHILDREN’S DAY IN THE PLAZA

- Children’s Day in the Plaza registration launching this month. Registration and payment will go through Eventbrite.
 - Save the Date: Saturday, April 8, 2023
- Proclamation schedule to come.
- Maggie Payne will be assisting the Planning Council in writing the proclamation recipient scripts.

COUNCIL MEETING AGENDA

Motion to approve [February 8, 2023 Council meeting agenda](#) as presented made by Shana Paulson, seconded by Lauren Handley. Upon putting the motion to a roll call vote, the results were:

ABSTAINED: None
YES: Shana Paulson, Jamie Sanbonmatsu, Lauren Thorne, Lauren Handley, Katie Mervin
NO: None

Motion carried, results of the vote being: 5 yes, 0 no, and 0 abstentions.

ADJOURNMENT

The meeting adjourned at 11:04 AM

The next Executive Committee meeting will be held on Wednesday March 1, 2023 from 9:00 – 11:00 AM at San Luis Obispo County Office of Education, 3350 Education Drive, San Luis Obispo, CA.

Respectfully submitted,

*Nataly Renteria, Administrative Assistant
SLO County Early Care & Education Planning Council*